



# Registration Requirements

\* Before registering at a school, check your home address at [SD41.bc.ca](http://SD41.bc.ca) >click: [Quick Links](#)  
>click: [Find Your Local School](#)

## Originals of all documents required (copies cannot be accepted).

- 1) **Your child's birth certificate or passport.**
- 2) **Your child's CareCard number** (personal health number).
- 3) **Proof of guardianship** (parents' or guardians' names as shown on birth certificate or other appropriate legal documentation such as landed immigrant paper or guardianship order).
- 4) **Proof of citizenship for both the parent and the student** (Canadian birth certificate, citizenship card, passport, landed immigrant document, permanent resident card).
- 5) **Proof of residency of the parent/legal guardian of student.** This must include the following, with the parent/legal guardian's name and current address:
  - One of these items:** proof of ownership of dwelling; long-term lease or rental of dwelling; legal documents indicating BC residence; parent or guardian filing income tax returns as a BC resident.
  - and one of these items:** BC hydro bill, BC cable bill, BC driver's licence, BC registration of automobile, Canadian bank accounts or credit cards.

## **OR**

- Two of these items:** proof of ownership of dwelling or long-term lease or rental of dwelling; legal documents indicating BC residence; parent or guardian filing income tax returns as a BC resident.
- 6) A copy of the student's most recent school report card (copy ok, does not have to be original).
- 7) **Immunization records** (copies ok, does not need to be original).
- 8) A completed [Burnaby School District Student Information Form](#)  (also available at the school office).
- 9) A completed [Burnaby School District Medical Information Form](#)  (also available at the school office).
- 10) A completed [Email CALS Form](#) (also available at the school office).